



Juneau County Sheriff' s Office

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BRENT H. OLESON, SHERIFF • CRAIG H. STUHLIK, UNDERSHERIFF

Driver's Privacy Protection Act

The Driver's Privacy Protection Act ["DPPA"] prohibits the release and use of certain personal information from state motor vehicle records [See: 18 U.S.C.A. § 2721 - 2725]. A person who knowingly obtains, discloses, or uses personal information, from a motor vehicle record, for a purpose not permitted by the DPPA is liable to the individual to whom the information pertains, who may bring a civil action in a United States district court [See: 18 U.S.C.A. § 2724(a)]. The court may award actual and punitive damages, reasonable attorneys' fees and other litigation costs reasonably incurred, and such other preliminary and equitable relief as the court determines to be appropriate [See: 18 U.S.C.A. § 2724(b)].

The attached Wisconsin Motor Vehicle Accident Report is being disclosed to you pursuant to 18 U.S.C.A. § 2721(b) (6). This is based on your representation that the information is for use by an insurer in connection with claims investigation activities, which is a permissible use under the DPPA. You may re-disclose this information only for a use permitted under 18 U.S.C.A. § 2721(b) [See: 18 U.S.C.A. § 2721(c)]. If you re-disclose personal information covered by the DPPA, you must keep, for a period of 5 years, records identifying each person or entity that receives information and the permitted purpose for which the information will be used and must make such records available to the state motor vehicle department upon request.

Sheriff Brent H. Oleson

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RECORD INFORMATION REQUEST

Incident Case No.: _____ Date/Time of Incident: _____

Location of Incident: _____

Reports will have all personal information and highly restricted personal information redacted unless the requester meets the permissible use requirements specified under the Driver's Privacy Protection Act (DPPA) (18 USC § 2721). If applicable, records may also be redacted pursuant to Wisconsin Statute Chapter 19 (Public Records Law) and any other relevant state and federal laws.

PERMISSIBLE USES UNDER THE DPPA (check one):

- _____ 1.* Authorized Use. Requesting own record or have signed informed consent of individual requesting record (i.e. attorney, legal guardian, parent of minor child, etc.).
- _____ 2. For use by a local, state, or federal government employee or contractor for carrying out its official functions. Provide agency: _____.
- _____ 3. For use in connection with matters of motor vehicle or driver safety and theft.
- _____ 4. For use in the normal course of business by a legitimate business to verify accuracy of personal information and/or to obtain correct information.
Provide name of Business: _____.
- _____ 5.* For use in connection with any civil, criminal, administrative, or arbitration proceeding in a court of law or self-regulatory body or pursuant to court order.
- _____ 6. For use in research activities, as long as information is not published, re-disclosed, or used to contact individuals.
- _____ 7.* For use by any insurer/insurance company, or its agents, to investigate claims, etc. Provide name of insurer/insurance Company: _____.
- _____ 8. For use in providing notice to the owners of towed or impounded vehicles.
- _____ 9. For use by any licensed private investigation agency or licensed security service.
- _____ 10.* For use by an employer/agent to verify a commercial driver's license.
- _____ 11. For use in connection with the operation of private toll transportation facilities.
- _____ 12. For use in bulk distribution for surveys, marketing or solicitations if the State has obtained the express consent of the person to whom such personal information pertains.
- _____ 13. For any other use specifically authorized by the laws of the State of Wisconsin, if use is related to the operation of a motor vehicle or public safety. (Provide statute: _____).
- _____ 14. None of the above.

* Unless prescribed under Wis. Stat. Ch. 19 or other federal or state statute, records released in conjunction with provisions 1, 5, 7, and 10 shall include no redactions to personal information or highly restricted personal information, pursuant to 18 U.S.C. § 2721.

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In order to verify that requester has a permissible use as set forth in the DPPA, requester should submit the following information:

REQUESTER INFORMATION:

Name: _____

Firm/Business: _____

Address: _____

Name of Person Completing the Form: _____

Phone Number: _____

(You are not required to provide your name, contact information, or proof of identification. However, if no name, contact information, or proof of identification is provided, then personal information and highly restricted personal information may be redacted from the record).

PLEASE NOTE: It shall be unlawful for any person knowingly to obtain or disclose personal information, from a motor vehicle record, for any use not permitted. It shall be unlawful for any person to make false representation to obtain any personal information from an individual's motor vehicle record. 18 U.S.C. § 2722(a) & (b). A person who knowingly obtains, discloses or uses personal information, from a motor vehicle record, for a purpose not permitted, shall be liable to the individual to whom the information pertains. The court may award: (1) actual damages, but not less than liquidated damages in the amount of \$2,500; (2) punitive damages upon proof of willful or reckless disregard of the law; (3) reasonable attorneys' fees and other litigation costs reasonably incurred; and (4) such other preliminary and equitable relief as the court determines to be appropriate. 18 U.S.C. § 2724(a)

Signature: _____ **Date:** _____

Signature of Requester

FOR OFFICE USE ONLY:

_____ Requester provided proof of identification. Specify proof of identification:

_____ Fee (if any) paid. Amount paid: _____

_____ Record provided: In person By facsimile By mail By email

Records Clerk: _____